

GOVT. OF WEST BENGAL

OFFICE OF THE PROJECT OFFICER-CUM-DISTRICT WELFARE OFFICER BACKWARD CLASSES WELFARE, JALPAIGURI

Ph. No. 03561-230665/230834
Fax No. 03561-230917

website: www.anagrasarkalyan.gov.in

email: bcwj@yahooin
bcwdjal@gmail.com

Memo No: 1697 / PO-DWJ/BCW

Dated: 21/8 / 2017

EMPLOYMENT NOTICE

It is hereby notified that the online application is invited for the following vacancies mentioned below in connection with implementation of various e-Governance Project by the Backward Classes Welfare Department, Govt. of West Bengal.

Name of the Post	Monthly Remuneration	No. of vacancy	Reservation
Data Entry Operator	Rs. 11,000/- per month (consolidated)	03	SC-01, UR - 01, UR (E.C.) - 01

E.C. - Exempted Category.

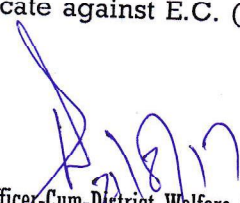
Eligibility Criteria:-

- Essential Qualification : Degree in Graduation with Certificate in Computer Applications.
- Age : Not more than 40 (forty) years of age as on 01/01/2017. Relaxation of age will be given to SC/ST/OBC candidates as per govt. norms.
- Recruitment Procedure : The selection of Data Entry Operators will be made strictly on the basis of Merit List prepared on the basis of results of Selection test comprising of Written Examination (50 marks, Objective Type, OMR sheet based), Trade Test (35 marks) and Interview (15 marks).
- Tenure of Service : The engagement shall be made purely temporary on contractual basis for a period of 01 (year) only. The renewal of the post will be guided by the G.O. No.1774-BCW/5E-04/2014; Dated 29.05.2017.
- Last Date of application : Candidate will submit online application through district website www.jalpaiguri.gov.in from 24.08.2017. No application will be received after 05.00 p.m. on 07.09.2017. Only online application will be accepted.
- Date of Examination : 24.09.2017. (Sunday)
- Venue of Examination : Venue of examination will be communicated through online Admit Card.
- Date of download of Admit Card : 20.09.2017 to 23.09.2017.

The candidates are advised to follow the district website www.jalpaiguri.gov.in closely. All the information related to selection process will be uploaded in the district website from time to time.

Enclosure to be submitted along with the application:

- a) Proof of Age – self attested copy of certificate issued by WBBSE & other recognized board of examination.
- b) Educational Qualification – self attested copy of certificate in support of essential qualification.
- c) Experience – self attested copy of certificate in support of experience.
- d) Photograph – Passport size photo self attested on the space in the format.
- e) Id Card – Photo bearing Id proof like Pan Card, Unique Identification Card (Aadhar), Voter Card, Driving License, Passport.
- f) Certificate for E.C. (Exempted Category) – Certificate against E.C. (Exempted Category) for the candidate.

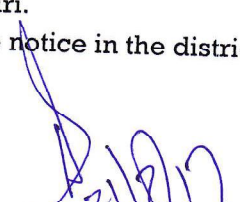

Project Officer-Cum-District Welfare Officer
Backward Classes Welfare, Jalpaiguri

Memo No: 1697/1(6) /PO-DWJ/BCW

Dated: 21/8 /2017

Copy forwarded for information and necessary action to:

1. The Principal Secretary, Backward Classes Welfare Department, Administrative Building of the SDO Bidhannagar, 4th Floor, Block – DJ-4, Salt Lake City, Sector-II, Kolkata – 700 091.
2. The Commissioner, Backward Classes Welfare Directorate, 8 Lyons Range, Kolkata – 1.
3. The District Magistrate, Jalpaiguri.
4. The Additional District Magistrate (BCW), Jalpaiguri.
5. The Sub Divisional Officer, Sadar /Malbazar, Jalpaiguri.
6. The DIO, NIC, Jalpaiguri with a request to publish the notice in the district website.


Project Officer-Cum-District Welfare Officer
Backward Classes Welfare, Jalpaiguri