



# SOUTHERN RAILWAY RAILWAY RECRUITMENT CELL

CHENNAI - 600 008.

www.rrcmas.in

## RECRUITMENT AGAINST SCOUTS & GUIDES ('LEVEL 2') AND SCOUTS & GUIDES QUOTA ('LEVEL 1') FOR THE YEAR 2019-2020

Employment Notice No. RRC/02/2019/S&G

Dated: 19.10.2019

<b>Closing Date and Time for Receipt of Applications</b>	<b>18.11.2019, 17.00 hrs.</b>
Closing Date and Time for Residents of Assam, Meghalaya, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul & Spiti Districts and Pangri Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar and Lakshadweep Islands and Candidates Residing Abroad	<b>03.12.2019 at 17.00 Hrs.</b>

1.0. Applications are invited from Indian Citizens, for recruitment in 'Level - 2' & 'Level - 1' Posts, as indicated below, in Southern Railway, against Scouts & Guides quota for the year 2019 - 20.

QUOTA	PAY LEVEL	NO. OF POSTS	DISCIPLINE
SCOUTS & GUIDES - 'LEVEL 2'	LEVEL - 2	02 (TWO)	
SCOUTS & GUIDES - 'LEVEL 1'	LEVEL - 1	12 (TWELVE)	<b>2 Posts for each Divisions, viz., Chennai, Tiruchchirappalli, Madurai, Palakkad, Thiruvananthapuram and Salem.</b>

**Note:- Application and Examination fees should be submitted separately in case any candidate is applying under different quota viz., Scouts and Guides - 'Level 2' Posts and Scouts and Guides 'Level 1' Posts.**

### 2.0. SCOUTS AND GUIDES QUOTA FOR 'LEVEL 2' AND 'LEVEL 1' POSTS

#### 2.1. QUALIFICATION FOR SCOUTS & GUIDES QUOTA

- (a) A President's Scout / Guide / Rover / Ranger (or) Himalayan Wood Badge (HWB) Holder in any section
- (b) Should have been an active member of a Scouts organisation for the last 5 years. The 'Certificate of Activeness' should be as per Annexure-I (enclosed); and
- (c) Should have attended two events at National Level or All Indian Railway's level and Two Events at State Level

**Explanatory Note:**

@ At least Five Years in the recent past i.e. during 2014-15, 2015-16, 2016-17, 2017-18 & 2018-19 and should Continue to be active, i.e during 2019-20 (till date).

\$ Certificate should contain the 'List of Events attended by Candidate'

#### 2.2. PROCEDURE FOR RECRUITMENT FOR SCOUTS & GUIDES QUOTA

The candidates, who apply in response to this notification and are found eligible for consideration for appointment, will be assessed on the following basis.

(A)	Written Test	60 Marks
	The Written test will consist of 40 objective questions (40 marks) & 1 essay type question (20 marks) relating to Scouts & Guides organisation and its activities and general knowledge for 'Level 2' and 'Level 1' posts. The syllabus for this will be as outlined below.	
(B)	Marks on certificates	40 Marks
	(I) <b>Participation/service rendered in National Events/ National Jamboree (including All Indian Railway Events) :</b>	10 Marks
	• First Two Certificates (i.e. minimum eligibility qualification)	Nil
	• One additional event	07 Marks
	• Two or more additional events	10 Marks
	(II) <b>Participation/service rendered in State Events/Rallies</b>	10 Marks
	• First Two Certificates (i.e. minimum eligibility qualification)	Nil
	• One additional event	07 Marks
	• Two or more additional events	10 Marks
	(III) <b>Specialised Scout/Guides course organised at National/State/All Indian Railways level</b>	10 Marks
	• One course	07 Marks
	• Two or more courses	10 Marks
	(IV) <b>Participation in District Rallies</b>	10 Marks
	• One certificate	Nil
	• Two certificates	07 Marks
	• Three certificates	10 Marks
	<b>TOTAL</b>	<b>100 Marks</b>

#### 2.3. SYLLABUS FOR SCOUTS & GUIDES QUOTA – FOR 'LEVEL 1' AND 'LEVEL 2' POSTS

History of Scouting / Guiding; Law & Promise; Organisation - 'Dist. & State Level; Training Centre - Dist. & State Level; Knowledge of Books; Scouting for Boys/Guiding

for Girls in India; Motto Left Hand Shake; Salute; Prayer; Flag Song; National Anthem; Know the National & Scouting flags; Social Services at various occasions; Hiking; Proficiency Badges; How these are earned?; Stages in Scouting / Guiding; Thinking Day; Progressive Training of Scouts / Guides / Rovers / Rangers; Pioneering; Handicrafts; Indian Railway Jamboree; National Jamboree; Jamboree on the Air.

Organisation at National Level; National Training Centres; WAGGGS / WOSM-Uprashtrapati Award competition; Prime Minister Shield Competition; Community Development Programmes; Aims and Methods of Scouting; How Scouting is useful in producing better Citizens?

2.4. The Written Examinations will be conducted for Scouts & Guides 'Level-2' and Scouts & Guides 'Level-1' separately.

#### 3.0. POSTS AND EDUCATIONAL QUALIFICATION

##### 3.1. FOR 'LEVEL - 2' POSTS-NON-TECHNICAL POPULAR CATEGORIES (NTPC):

Passed Matriculation or its equivalent with not less than 50% Marks in aggregate. Minimum percentage of 50% marks in aggregate is not applicable to SC/ST candidates and to those candidates (irrespective of community), who possess qualifications higher than matriculation such as HSC / Intermediate / Graduation/ Post Graduation.

(or)

##### 3.2. FOR 'LEVEL - 2' POSTS - TECHNICIAN CATEGORIES:

Act Apprenticeship / ITI. No other qualification including Diploma in Engineering will be accepted as an alternative qualification.

Act Apprenticeship / ITI Certificate must be approved by SCVT/NCVT.

##### 3.3 FOR SCOUTS & GUIDES 'LEVEL - 1' Posts:

Minimum 10th Pass or ITI or equivalent at the time of applying.

3.4 Specific Categories in 'Level - 2' post, 'Level - 1' post and place of posting will be decided by the Southern Railway administration at the time of offering appointment to the selected candidates.

#### 4.0 AGE LIMIT

##### 4.1 AGE (AS ON 01.01.2020)

Posts & Age up to	UR	OBC	SC/ST
'Level - 2'	18 to 30 Years	18 to 33 Years	18 to 35 Years
'Level - 1'	18 to 33 Years	18 to 36 Years	18 to 38 Years

##### 4.2 EXTENT OF AGE RELAXATION

4.2.1 Serving Railway employees who have put in three years of continuous service and substitutes who have put in three years of continuous service or Three Years in broken spells in the Railways:

Posts & Age up to	UR	OBC	SC/ST
'Level - 2' & 'Level - 1'	40 years	43 years	45 years

4.2.2. Widows / Divorced women and women judicially separated but not remarried:

Posts & Age up to	UR	OBC	SC/ST
'Level - 2' & 'Level - 1'	35 years	38 years	40 years

4.2.3 Persons who had ordinarily domiciled in the Kashmir Division of the state of Jammu and Kashmir during the period from 1st January 1980 to 31st December 1989 - by 5 Years.

4.2.4 Staff of Quasi Administrative Offices of Railway Organisations: Relaxation of age will be to the extent of 5 years (or) service rendered by them in such organisations, whichever is less.

4.2.5 **EX-SERVICEMEN CANDIDATES:** Relaxation of age will be to the extent of service rendered by them in Defence Services plus 3 years provided they have put in a minimum of 6 months service after attestation and up to the age of 40 years for reservists not employed in Government Service.

##### 4.2.6 PERSONS WITH DISABILITY:

Posts & Age up to	UR	OBC	SC/ST
'Level - 2'	40 years	43 years	45 years
'Level - 1'	43 years	46 years	48 years

#### 5.0 EXAMINATION FEES:

5.1 Candidates applying for the posts in this EN have to pay the prescribed fee payable either in the form of Demand Draft (DD)/Indian Postal Order (IPO), drawn in favour of Chairman / RRC / Chennai payable at Chennai

SI.No.	Candidate Categories	Fee
1	For all candidates except the fee concession categories mentioned below at SI.No.2 * ₹ 400 will be refunded duly deducting bank charges, on appearing Examination.	₹ 500/-
2.	For Candidates belonging to SC/ST / Ex-Serviceman / PWDs / Female / Transgender / Minorities / Economically backward class. * ₹ 250 will be refunded duly deducting bank charges, on appearing Examination.	₹ 250/-*

5.2 DDs and IPOs issued before the date of issue of this Employment Notice or after the Closing Date will not be accepted and the Application Form will be rejected.

5.3 Applications received with Cash / Cheque / Central Recruitment Fee Stamps and Money Orders will not be accepted and will be **REJECTED**.

5.4 Candidates must write their names, full address at the space provided in the postal order / at the back of Demand Draft.

5.5 The Examination fee is Not Refundable / Transferable / Adjustable under any circumstances.

**5.6 FEE EXEMPTIONS:**

SC/ST Candidates, Ex-Servicemen, Persons with Disabilities, Women Candidates, Minority\* Candidates and candidates belonging to Economically Backward Classes\*\* are exempted from payment of Examination Fees.

**NOTE:**

\* Minorities will mean Muslims, Christians, Sikhs, Buddhists and Zoroastrians (Parsis).

\*\* Economically backward classes will mean the candidates whose family income is less than ₹ 50,000/- per annum.

5.7 Authorities competent to issue income certificates for the purpose of identifying economically backward classes.

(i) District Magistrate or any other Revenue Officer up to the level of Tahsildar.

(ii) Sitting Member of Parliament of Lok Sabha for persons of their own constituency.

(iii) Below Poverty Line (BPL) Card or any other Certificate issued by Central Government under a recognised poverty alleviation programme of Izzat MST issued by Railways.

(iv) Union Minister may also recommend for any Persons from anywhere in the country.

(v) Sitting Member of Parliament of Rajya Sabha for Persons of the district in which these MPs normally reside.

**NOTE:** Candidates claiming 'Fee Exemptions' shall enclose a copy of the Certificate in the prescribed format ("Proforma" is available in the website.)

**6.0 COMMUNITY CERTIFICATE:**

6.1 No Post is exclusively reserved for OBC and SC/ST Candidates.

6.2 The Candidates claiming to belong to OBC and SC/ST communities are required to produce Community Certificate from the competent Authority in the prescribed format ('Proforma' is available in the website) and enclose a copy of the same with the Application.

6.3 The Community Certificates produced by OBC Candidates should specifically indicate that the Candidate does not belong to Persons / Sections (creamy layer).

**7.0 MEDICAL EXAMINATION:**

Candidates recommended for appointment will have to pass the Medical classification of Bee Two and above for the Posts to be identified by the Southern Railway Administration.

**8.0 CHOICE OF LANGUAGE FOR QUESTION PAPER:**

The candidates must choose any one of the following languages only and indicate the same in the Application Form.

Hindi or Urdu or English or Tamil or Malayalam or Kannada or Telugu.

**9.0 GENERAL INSTRUCTIONS:**

9.1 The candidates applying in response to this notification shall ensure that he/she fulfils all eligibility conditions at the time of submission of Application.

9.2 **Photo:** One Passport Size Photograph (not older than One Month) (in Scout / Guide uniform in case applying against Scouts & Guides Quota) should be pasted on the application form, at the space specified.

9.3 **Enclosures:** Self-attested Photostat Copy of the Certificates in support of Age, Community, Educational Qualifications and Scouting Qualifications, etc. Further, Indian Postal Order / Demand Draft in original or necessary proof for claiming fee exemption, etc. should be enclosed along with the Application Form.

9.4 **Certificates in Languages other than English or Hindi** should be accompanied by an attested translation in English / Hindi.

9.5 **Serving Employee and Staff of Quasi Administrative Offices of Railway Organisations:** 'No Objection Certificate' and 'Bonafide Certificate' giving the length of regular service etc. from the employer should be attached.

9.6 **Divorced / Judicially Separated Women:** Copy of Decree from the competent court of law for having Divorced / Judicially separated along with an Affidavit that she has not remarried since should be enclosed.

9.7 **Widow:** Death Certificate of her husband together with an Affidavit that she has not remarried since should be enclosed.

9.8 **Ex-Servicemen:** Discharge certificate should be enclosed.

9.9 **Persons with Disability:** Disability Certificate issued by Medical Board of the appropriate Government in the prescribed format ('Proforma' is available in the web site) should be enclosed.

9.10 Candidates belonging to **Minority Community** and **Economically Backward Classes** shall enclose documentary proof in support of their claim.

**9.11 Original Certificates / Documents:**

It is the responsibility of the Candidates to produce Original Certificates / Documents at the time of Document Verification, without fail. Failure to produce the Original Certificates / Documents will result in rejection of the candidature.

9.12 The Candidates' admission at all stages of the recruitment will be purely provisional subject to satisfying the prescribed eligibility conditions.

9.13 In written Examination, there will be negative marking for wrong answers.

9.14 All the candidates are advised to browse [www.rrcmas.in](http://www.rrcmas.in) to know their Application status, i.e. Eligible / Ineligible status when it is uploaded.

9.15 Candidates, if found eligible and not received the Call letters, may contact Railway Recruitment Cell, Chennai.

9.16 The Candidate shall attend the Written Examination / Documents Verification / Interview / Personality Test / Medical Examination at the Date, Time and Venue specified by Railway Administration.

9.17 Any request for change of Date, Time and Venue will not be entertained.

9.18 **Travel Expenses:** SC/ST Candidates alone will be issued with II - Class Free Pass for their Journey from their nearest Railway Station to the Venue of Written Examination / Document Verification / Medical Examination. Others will have to make their own arrangements. No reimbursement of travel expenses will be made on any account.

9.19 **Accommodation:** All the candidates will have to make their own arrangements for their accommodation while coming for Written Examination, Document verification and Medical Examination. They must also come prepared to stay for few days, if required. RRC will not make any arrangement for providing accommodation.

9.20 Mere issue of call letter to the candidate will not imply that his / her candidature has been finally cleared.

9.21 Railway administration will not be responsible for postal delay or wrong delivery, if any, of any correspondence, at any stage of the recruitment process.

9.22 Railway Administration reserves the right to alter the stages of examination or conduct re-examination or cancel part or whole of any recruitment process at any stage without assigning any reason.

9.23 Decision of Railway Administration in all matters relating to recruitment will be final and binding on the candidates. It will not be possible to entertain any enquiry or correspondence while the recruitment process is going on.

**10.0 HOW TO APPLY:**

10.1 Application in the prescribed format, complete in all respects along with all the enclosures should be sent to the following address, in a cover, duly superscribing

**"APPLICATION FOR RECRUITMENT AGAINST SCOUTS & GUIDES QUOTA - 'LEVEL - 2'"**

(or)

**"APPLICATION FOR RECRUITMENT AGAINST SCOUTS & GUIDES QUOTA - 'LEVEL - 1'"**

**THE CHAIRMAN,**

**Railway Recruitment Cell, Southern Railway, III Floor,**

**No.5, Dr. P.V.Cherien Crescent Road, Egmore, Chennai - 600 008.**

10.2 Applications sent by Courier will not be acknowledged. However, the agencies can drop the applications in the box kept in the office premises.

10.3 Filled in application can also be directly dropped in the box kept in the office premises of RRC, Chennai at the above-mentioned address on or before the Closing Date and Time.

**11.0 MISCONDUCT**

11.1 Candidates are warned that they should not furnish any particulars that are false or suppress any material information while filling up the Application Form.

11.2 Candidates shall not bring or attempt to bring any political or other influence to further his/her interest in respect of recruitment. Any such violation, at any stage, will result in disqualification of the Candidature even if the candidate is otherwise eligible.

11.3 Candidates may note that if they are found guilty of any one of the following during / after the recruitment process, his/her Candidature / Appointment is liable to be Cancelled / terminated without any Notice at any stage. Further, such candidates are liable for criminal prosecution.

11.4 Submitting fabricated / forged Certificates or Documents which have been tampered for getting selected or avail free travel facilities.

11.5 Impersonating or procuring impersonation by any person.

11.6 Misbehaving with officials at any point of time during the Recruitment Process.

**12.0 INVALID APPLICATIONS**

12.1 Candidates must ensure that their application is complete in all respects. Applications which suffer from the following deficiencies will be summarily rejected.

12.2 Application not as per prescribed format/ missing columns as per Newspaper advertisements.

12.3 Incomplete or Illegible Applications.

12.4 Without Photograph or Xerox Copy of Photograph.

12.5 Unsigned Applications or signed in CAPITAL letters.

12.6 Applications of under-aged or over-aged Candidates.

12.7 Applications received after the Closing Date and Time.

12.8 Applications without Signature and Left Hand Thumb Impression.

12.9 Smudged / Illegible Left Hand Thumb Impression.

12.10 Applications without Indian Postal Orders / Demand Drafts of requisite value (applicable only to candidates who are not eligible for fee exemption) or IPO/DD purchased before issue of notification or after closing date.

12.11 Not enclosing Caste Certificate in favour of SC/ST/OBC issued by competent authority.

12.12 Not enclosing Certificates in support of age, Educational Qualifications, Scouting Qualifications, Claiming Fee Exemption, Age Relaxation, etc. along with the Application Form.

12.13 The Application of the Candidates who fail to comply with the instructions contained in this Notification will be summarily rejected.

**Beware of Job-racketeers trying to deceive the Candidates by false promises of Securing Job in Railways either through influence or by use of unfair and unethical means. Southern Railway has not appointed any agents or training agencies. All Recruitments by Southern Railway are purely MERIT BASED**

**CHAIRMAN/RRC/MAS**