

## **Notice for Engagement of Various Positionson Contract Basis**

**forMaharashtra State AIDS Control Society, Mumbai (Head Quarter)**

**(Website: [www.mahasacs.org](http://www.mahasacs.org))**

**Advt. Date: 26-10-2020**

**Last date of submit application: 10-11-2020**

Maharashtra State AIDS Control Society, Wadala, Mumbai (MSACS) invites application from eligible candidates for the following post for their appointment on contract basis in MSACS Head Quarter, Wadala, Mumbai.

Section	Name of the Post	No. of Vacancies	Qualifications & Experience for NACP –IV.	Consolidated Monthly Remuneration
IEC	Joint Director ( IEC)	1	PG Degree from a recognized university/institute. Or MBA Min 8 yrs exp in the field of developmental/health communication including planning and implementation in of IEC campaign B. Desirable : PG Degree/ PG Diploma in Mass Communication Exp in the field of advertising Experience in preparation of Audio Visual Aids and display material in a responsible position, Knowledge of AV Media & proficiency in handling audio-visual aids for training purposes. Knowledge of modern training techniques. Working knowledge of local language Experience in handling Outdoor/mid-media activities/event management etc.	48500/-
IEC	Deputy Director (IEC)	1	PG Degree from a recognized university/institute. Or MBA Min 5 yrs exp in the field of developmental/health communication including planning and implementation in of IEC campaign B. Desirable : PG Degree/ PG Diploma in Mass Communication Exp in the field of advertising Experience in preparation of Audio Visual Aids and display material in a responsible position, Knowledge of AV Media & proficiency in handling audio-visual aids for training purposes. Knowledge of modern training techniques. Working knowledge of local language Experience in handling Outdoor/mid-media activities/event management etc.	36200/-
TI	Deputy Director (TI)	1	Post graduate degree in Social Sciences( Sociology/ Anthropology/ Psychology/ Social Work/ Public Admin.) from a recognized university with 5 years experience In Social development sector including 2 years working experience HIV/AIDS sector at State.	36200/-
STI	Deputy Director (STI)	1	M.B.B.S. with 3 years public health experience with In case of candidates with Post graduate diploma in Preventive and Social Medicine or Community Medicine or Skin and VD/STD/ Dermatology Venereology Leprology or Master in Public Health or Master in Health Administration, exp. may be relaxed to 2 years. Work experience must be in health programmes, HIV/AIDS in field based implementation Good computer skills. Proficiency in data management.	36200/-

Procurement division	Stores officer	1	Graduate with 3-5 years experience in store management, inventory control Well versed with documentation required for logistical operation Strong computer knowledge	25000/-
Blood Safety	Assistant Director (Voluntary Blood Donation)	1	Recognized PG degree in social science / sociology / social work At least 3 years experience in organizing voluntary Blood donation Preferably regular voluntary blood donor Knowledge of donor motivation, donor recruitment and donor retention. Knowledge of local language	25000/-
Blood Safety	Assistant Director (Quality Manager)	1	M.Sc/B.Sc (Microbiology, Biochemistry, Biotechnology, Biomedical Sciences, Zoology, Medical lab Technology, pharmacy ) with 5 yrs experience if B.Sc and 3 yrs experience M.Sc.	25000/-
Lab Services	Assistant Director (Quality Manager )	1	M.Sc /B.Sc (Microbiology, Biochemistry, Biotechnology, Biomedical Sciences, Zoology, Medical lab Technology, pharmacy ) with 5 yrs experience if B.Sc and 3 yrs experience if M.Sc.. B tech (Biotechnology , Biomedical engineering) with 3 yrs exp	25000/-
SIMU	M&E Officer	3	Essential Masters in Demography/ Statistics/ Population Sciences/ Computer Applications 3 years experience in monitoring, evaluation & data management in public health programmes Good knowledge of computers including MS office package and SPSS Data analysis, modeling and biostatistics Desirable Past experience of working in HIV/AIDS programme or projects under government or bilateral/ multi-lateral agencies in India	25000/-
Admin	Computer Literate Steno	2	Graduate Degree in any discipline with ability to manage assigned task of the division. Basic knowledge of computer essential. <u>HAVING PASSED 100 w.p.m Speed in stenography alongwith 30 w.p.m. typewriting in marathi and English 3 to 5 years experience in relevant filed and must be computer literate Steno.</u>	17000/-

- ❖ **Age Criteria:**Upper age limit to apply is 60 years as on date of Advertisement. Continuation will be applicable up to 62 years for contractual service.
- ❖ **Appointment type:**  
The above-mentioned posts are temporary & purely on contract basis. While recruiting the post, initially the appointment will be given upto 31<sup>st</sup> March 2020 as probation period and further continuation will be given upon successful completion of probation period and performance evaluation. The Project Director, MSACS, Mumbai reserves the right for further continuation of the candidate.
- ❖ **Remuneration:**  
Allowances like T.A., D.A., and H.R.A. etc. are not admissible except consolidated monthly remuneration.

❖ **How to apply:**

- 1) Interested candidates may apply in prescribed application form with a recent passport size photographs and a set of attested photocopies of testimonials/certificates/ID proof etc.
- 2) The application is to be submit on A4 size paper only.
- 3) Applications can be sent either through registered/speed post or personally in the office of the “**Project Director, Maharashtra State AIDS Control Society, Acworth Leprosy Complex, Near Wadala Over Bridge, R.A.Kidwai Road, Wadala(West), Mumbai - 400031**” on all working days between the advertised date and closing date where the candidate(s) wish to apply.
- 4) Last date for submit the application is 10-11-2020, applications received after this date will not be considered.
- 5) All further correspondence will be done only by email. (i.e. Hall Ticket, Call letters etc.). Therefore, all candidates applying are required to write their personal email ID and contact number correctly and neatly in the application form.
- 6) If, Candidate would like to apply for multiple posts they should apply separately for each post.
- 7) After scrutinizing, the applications received in due date short-listed candidates will be called for written examination / interview.

❖ **Other Important Notes:**

- 1) Candidates who have been discontinued based on poor performance and Candidates who are retired from Government Services and against whom disciplinary action is completed OR initiated will not be eligible any above post.
- 2) Project Director, MSACS, Mumbai reserves the right to cancel the recruitment, modify the number of posts, etc.
- 3) Canvassing in any way will lead to disqualification of the concerned candidate.

**Project Director,**  
Maharashtra State AIDS Control Society,  
Mumbai

Application Form

To,  
Project Director,  
Maharashtra State AIDS Control Society,  
Wadalal (W), Mumbai - 31.



1. Application for the Post : \_\_\_\_\_
2. Candidates Name : \_\_\_\_\_  
Surname First Name Middle Name
3. Date of Birth : \_\_\_\_\_  
Age as on \_\_\_\_\_ Years \_\_\_\_ Months \_\_\_\_ Days \_\_\_\_
4. Correspondence Address : \_\_\_\_\_  
\_\_\_\_\_
5. Permanent Address : \_\_\_\_\_  
\_\_\_\_\_
6. E-mail ID : \_\_\_\_\_
7. Mobile No. : \_\_\_\_\_
8. Working knowledge of computer (MS Office etc.): Yes / No
9. Educational Qualification :-

Sr. No.	Educational Qualification	Name of the University / Board	Percentage	Special Subjects

10. Experience Details :-

Sr. No.	Name of the office worked before	Designation	Period	Nature of work

11. Languages Known :-

Language	Read	Write	Speak

12. Any Other Special Qualification :-

Disclaimer:

I confirm that the details provided by me are correct. Any information, if found incorrect, will lead to the disqualification of my application.

Date :

Place :

Candidates Name & Signature