



District Health & Family Welfare Samiti Diamond Harbour Health District

(Registered under West Bengal Act XXXVI of 1961 No. S / M / 1324 of 2014-15)

Diamond Harbour Health District, South 24Pgs, Pin- 743331

Phone: 03174-256310, Fax: 03714-256311, e-mail Id: cmohdhd20@gmail.com

Memo No. DH&FWS /DHHD/ 2626 /2020-21

Date: 27/01/2021

Recruitment Notice

Application is invited for engagement on contractual basis of **three (UR-3) different posts in National Mental Health Programme (NMHP) under NHM (Posting place- Diamond Harbour District Hospital) & One (UR-1) Medical Officer, two (UR-1, SC-1) Staff Nurse under NUHM** in the District of South 24pgs.

Designation	Vacant Posts	Essential qualification/ Requirement	General Information	Remuneration	Age limit
Psychiatric Social Worker / Social Worker	01(one) (UR-1)	For Psychiatric Social Worker —Master of Social Work (MSW) from any recognized institution. M. Phil. In Psychiatric Social Work of 2 years duration from any recognized institution. For Medical Social Worker - Master of Social Work from any recognized institution with 3 months training in PSW	1. Contractual post. Only permanent resident of West Bengal are eligible to apply. 2. Candidates working Government organizations must route their application through proper channel if their department rules requires so and produce NOC at the time of interview. 3. If the aggregate mark after final selection is equal then preference is to be given to the candidate inter senior in age as on the 1 st date Of the year of publication of the advertisement.	Psychiatric Social Worker — Rs. 30000/- per month Social Worker — Rs. 25000/- per month	Upper age limit 40 years as on 1st January, 2021.
Psychiatric Nurse / Community Nurse	01(one) (UR-1)	For Psychiatric Nurse —B. Sc in Psychiatric Nursing / M. Sc in Psychiatric Nursing / DPN For Community Nurse — GNM from any institution recognized by Nursing Council of India or West Bengal Nursing Council with 1 month training in Psychiatric nursing from any recognized institution.	1. Contractual post, Only permanent resident of West Bengal are eligible to apply. 2. Candidates working it Government organizations must route their application through proper channel if their departmental rules requires so and produce NOC at the time of interview. 3. If the aggregate mark after final selection is equal then preference is to be given to the candidate inter senior 'in age as on the 1 st ' date of the year of publication of the advertisement.	Psychiatric Nurse- Rs.28000/-per Month Community Nurse Rs25000/- per Month	Upper age limit 40 years as on 1st January, 2021
Medical Record Keeper	01(one) (UR-1)	Graduate in any discipline from any recognized university with experience in health sector. Preference will be given to candidates having completed course on Computer Application or Financial Accounting from an Institution recognized by Government / Autonomous Body.	1. Contractual post. Only permanent resident of West Bengal are eligible to apply. 2. Candidates working Government If the aggregate mark organizations must route their application through proper channel if their department rules requires so and produce NOC at the time of interview. If the aggregate mark after final selection is equal then preference is to be given to the candidate inter senior in age as on the 1 st date of the year of publication of the advertisement.	Rs. 15000/- per month	Upper age limit 40 years as on 1st January, 2021.

Designation	Vacant Posts	Essential qualification/ Requirement	General Information	Remuneration	Age limit
Medical Officer	01(one) (UR-1)	MBBS Doctor (Registered under Medical Council of India/WBMC, Preference will be given for Post Graduate diploma/Degree in G&O or Pediatrics and similar experience (only regular mode of Education will be granted)	MBBS Doctor (Registered under Medical Council of India/WBMC	Rs.60000/-per Month	Upper age limit 65 years as on 1st January, 2021
Staff Nurse	Post-02 (UR-01) (SC-01)	GNM from an institute recognized by the Indian Nursing Council (Only regular mode of Education will be granted)	GNM from an recognized Institute approved by the Indian Nursing Council on regular mode. Candidate should be proficiency in local language.	Rs. 25000/- per month	Upper age limit 64 years as on 1st January, 2021.

Mode of Selection for Psychiatric Social Worker/Social Worker:

It may be two stage selection process: 1. Screening of Documents, 2. Interview .Final selection will be made on the basis of total marks obtained in academic qualification (Weighted) experience and interview. The distribution of marks on the academic qualification, experience and interview is mentioned below:

Full Marks = 100	Psychiatric Social Worker	Social Worker
1. Educational Qualification (70)	Graduation = 30 Marks Post Graduation = 30 Marks M. Phil = 10 Marks	Graduation = 30 Marks Post Graduation = 40 Marks
2. Working Experience : (15)	Up to 02 years = 05 Marks More than 2 yrs-up to 3yrs = 10 Marks Above 03 years = 15 Marks	Up to 02 years = 05 Marks More than 2 yrs up to 3yrs = 10 Marks Above 03 years = 15 Marks
3. Interview : (15)		

"" Applicants will be short listed on the basis of weighted marks obtained in the educational qualification (from Madhyamik onwards) and experience of the applicants in the ratio of 1:10. The shortlisted candidates will be called for Documents verification and an Interview.

Job Profile/ Responsibility for Psychiatric Social Worker/ Social Worker

1. PSW of the DMHP team
2. Coordinator of awareness activities of DMHP including screening camp
3. Co-Ordination with other departments like social welfare, employment, labour, police, administration, banking for organizing services, help and support for persons with mental illness.
4. Coordinator of Community based rehabilitation.
5. Provide PSW services to the DMHP team.
6. Participation in general health camps.
7. Training of health workers, community leaders of the district.
8. Organize welfare services for severely mentally ill.
9. Organize microfinance for recovered mentally ill
10. Set up self help groups for patients.
11. Organize day care for psychiatric patients.
12. Promote advocacy for mental health.
13. Maintain register of severely mentally ill persons.

Mode of Selection for Psychiatric Nurse/Community Nurse:

It may be two stage selection process: 1. Screening of Documents, 2. Interview. Final selection will be made on the basis of total marks obtained in academic qualification (Weighted) experience and interview. The distribution of marks on the academic qualification, experience and interview is mentioned below:

Full Marks = 100	Psychiatric Nurse	Community Nurse
1. Educational Qualification (60)	60% proportionate marking on B. Sc in Psychiatric Nursing/ M. Sc in Psychiatric Nursing/ DPN	60% proportionate marking on GNM Training Course.
2. Working Experience : (25)	Up to 01 year = 10 Marks More than 1 yr-up to 2yrs = 15 Marks Above 02 years = 25 Marks	Up to 01 year = 10 Marks More than 1 yr-up to 2yrs = 15 Marks Above 02 years = 25 Marks
3. Interview : (15)		

**** Applicants will be short listed on the basis of weighted marks obtained in the educational qualification (from Madhyamik onwards) and experience of the applicants in the ratio of 1:10. The shortlisted candidates will be called for Documents verification and an Interview.

Job Profile/ Responsibility for Psychiatric Nurse/Community Nurse:

1. Community mental health nurse of the DMHP team.
2. Co-Ordination of district level training of DMHP.
3. Development of local level IEC materials.
4. Co-Ordination of clinical services at the district hospital level.
5. Provide community mental health services to the DMHP team.
6. Participation in general health camps.
7. Training of health workers, community leaders of the district.
8. Organize various group programmes like Yoga group, advocacy groups, etc
9. Maintaining record of patients and keeping an inventory of drugs in the programme.

Mode of Selection for Medical Record Keeper:

It may be two stage selection process: 1. Screening of Documents, 2. Interview. Final selection will be made on the basis of total marks obtained in academic qualification (Weighted) experience and interview. The distribution of marks on the academic qualification, experience and interview is mentioned below:

Full Marks = 100	Medical Record Keeper
1. Educational Qualification (90)	Madhyamik/Secondary = 20 Marks Higher Secondary = 25 Marks Graduation = 35 Marks Computer Application= 10 Marks
2. Walk-in-Interview (10)	

Job Profile/ Responsibility for Medical Record Keeper:

1. Maintain all records related to implementation of the DMHP in the District.

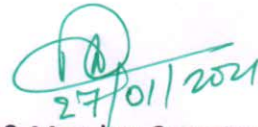
Mode of Selection for Medical Officer:

Full Marks = 100	Medical Officer
1. Educational Qualification (100)	Basic Educational Qualification = 80 Marks PG Degree/Diploma = 10 Marks/ 5 Marks Experience = 10 Marks

Mode of Selection for Staff Nurse:

Full Marks = 100	Medical Officer
1. Educational Qualification (100)	Basic Educational Qualification = 100 Marks

- 1.) Eligible candidate should apply their application with superscripted the name of the post must be submitted by Speed Post/ Registered Post at "CMOH Office, Diamond Harbour Health District, South 24 pgs, Pin 743331" from 27th January, 2021 to 8th February, 2021 -5.00 P.M, for the above mentioned post.
- 2.) Application Forms not properly filled in or incomplete application forms or forms without necessary supportive documents or forms without demand draft of appropriate denomination are liable to be cancelled.
- 3.) The essential qualifications mentioned are the minimum and mere possession of the same does not entitles the candidate to claim selection.
- 4.) All the above-mentioned qualification should be completed before the date of advertisement for the post.
- 5.) Application fees of Rs. 100/- for the above-mentioned posts for general category & Rs.50/- for reserve category candidate. as a Demand Draft in favour of "Member Secretary DH&FWS Diamond Harbour Health District" payable at Diamond Harbour must be submitted along with the application form.
- 6.) Applicants are requested to visit www.wbhealth.gov.in at the URL "Recruitment" regularly for instruction/ information issued from time to time.


27/01/2021

CMOH & Member Secretary
Committee for Selection of Contractual Employee
Diamond Harbour Health District

Memo No. DH&FWS /DHHD/ 2626/1(11) /2020-21

Date: 27/01/2021

Copy Forwarded for Information-

- 1) The Chairman, Janab Giyasuddin Molhah, District Level Selection Committee, Diamond Harbour Health District & Hon'ble Minister of State, Minority Affairs and Madrasah Education
- 2) Director of Health Services, Govt. Of West Bengal, Swasthya Bhawan, Salt lake, Kol-91,
- 3) Mission Director & Commissioner HF&W Samity, NHM, Govt. of W.B, Swasthya Bhawan, Salt lake, Kol-91,
- 4) Executive Director, WBSH & FWS, Swasthya Bhawan, Salt lake, Kol-91,
- 5) AMD, NHM(In-Charge NUHM), Govt. of W.B, Swasthya Bhawan, Salt lake, Kol-91,
- 6) PO, NHM, Swasthya Bhawan, Salt lake, Kol-91
- 7) District Magistrate, South 24 Parganas, Alipur, Kolkata,
- 8) Additional District Magistrate, South 24 Parganas
- 9) ADHS-(AH), Govt. of W.B, Swasthya Bhawan, Salt lake, Kol-91,
- 10) Dy.CMOH-I/II/III, DHHD
- 11) IT- Coordinator, Swasthya Bhawan with a request to upload this recruitment section notice in www.wbhealth.gov.in web-site.


27/01/2021

CMOH & Member Secretary
Committee for Selection of Contractual Employee
Diamond Harbour Health District



District Health & Family Welfare Samiti Diamond Harbour Health District

(Registered under West Bengal Act XXXVI of 1961 No. S / M / 1324 of 2014-15)

Diamond Harbour Health District, South 24 Pgs, Pin- 743331

Phone: 03174-256310, Fax: 03714-256311, e-mail Id: cmohdhd20@gmail.com

APPLICATION FORM AGAINST MEMO NO DH&FWS/DHHD/2626/20-21

DATED-27-01-2021

To
The CMOH,
Secretary, DH/FWS
Diamond Harbour HD

(To be filled in by the Candidate in **Block Letters**)

Self Attested Passport
Size Recent Photo

- 1 Post Applied for:
- 2 Name of the Candidate:
- 3 Father/Guardian's Name:
- 4 Date of Birth:/...../.....(DD/MM/YYYY)
- 5 Age as on 01-01-2021:
- 6 Caste & Categories: General / SC / ST/ OBC (Please Tick (✓))
- 7 Address for Communication:
C/O:
Vill/Town/Road:
P.O: P.S:
District: PIN:
- 8 Contact No.:
- 9 E-mail ID:
- 10 Academic Qualification:

SL No.	Exam Name	Board / Institution / University	Year of Passing	Total Marks	Marks Obtained	% of Marks

11 Professional / Technical / Computer Knowledge:

SL No.	Course Name	Institution Name	Affiliated By	Course Duration	Year of Passing	Course Contains	% of Marks/ Grade

12 Experience in Govt Sector / Private Organization (Must Have Appointment Letter & Experience Certificate):

Designation	Name of Organization	Govt / Private	Duration		Total Experience	
			From	From	From	To

Declaration:

I hereby solemnly declare that the information furnished above are based on material records and are true to the best of my knowledge and believe. If any information furnished or any part of it's found to be incorrect than I understand that my candidature is liable to be cancelled without any further information to me.

Date:**Place:****(Full Signature of Candidate)**